

RESEARCH DESIGN AND METHODOLOGICAL SUPPORT

Description

In light of the changing landscape of research in Canada, the Research Office receives a variety of requests to fund research activities that fall outside the scope of current funding opportunities. To address this gap, the Faculty's Research Committee will consider requests for funding to support, promote, and enhance research capacity. Examples of activities include, but are not restricted to, the following:

- Expert consultation on specialized research designs and methods, including statistical techniques, knowledge mobilization, and technology transfer. This may include research design consultation with community groups.
- Registration for an advanced course in research design and methodology.

Potential applicants must contact the Research Office to ensure eligibility of activity or availability of funds.

Eligibility criteria

- The applicant must hold a full-time tenured or a tenure track position, with primary affiliation in the Faculty of Health Sciences;
- Funding request is clearly aligned with an externally funded research program or plan for application for external funding.
- Funding request is not eligible for funding under existing University of Ottawa or Faculty of Health Sciences internal programs;
- Research activity/activities must demonstrate significant impact in Health Sciences.

Deadlines

There are no deadlines for this fund. Applicants can apply at anytime. **Maximum contribution** from the Faculty is **\$2,500** per request, and funds must be spent within one year of receipt of funding.

Proposals must be submitted electronically (in a single PDF file) to: fssrecherche@uottawa.ca.

Proposals must be formatted in accordance with generally accepted standards at the granting councils, as follows:

- Text must be single-spaced, with no more than six lines per inch and in black color
- The accepted font is Times New Roman regular 12 pts, or any comparable font – nothing smaller
- Condensed font and applications completed strictly in italics are not acceptable
- All text, including references, must conform to these standards. Incomplete applications and/or applications that do not meet the presentation standards may be rejected or be at a disadvantage.

Application process

Requests for Research Design and Methodological Support must include the following information:

A completed Application form for Operational support request, supported by:

- Summary of the research activity, detailing the strategic alignment of the proposal and benefits to trainees, if applicable (max 2 pages);
- Detailed budget and justification for the entire request, other sources of funding, if applicable; and
- Common CV or equivalent of principal applicant

Adjudication process

All requests will be evaluated by the Faculty Research Committee, which is chaired by the Vice-Dean Research, and includes 5 faculty members, one member from each School, according to the evaluation criteria described below.

The evaluation is based solely on documentation available in the original proposal.

Evaluation Criteria:

- Relevance of the research activity/activities to the Strategic Priorities of the Faculty or School:
- Quality of the presentation:
 - Proposal is clear, concise, legible and complete
 - Benefits for trainees are clearly explained and significant, if applicable
- Expected outcomes and impact
 - Potential contributions to promoting or enhancing research capacity
 - Overall merit of the request
- Need for funds, including, without limitation, the following factors:
 - Justification of the budget relative to the action plan
 - Need for funds and justification of the request relative to other funding opportunities, and currently held and/or available funding. Other currently held funds must be clearly indicated in the applicant's CV

All requests will be acknowledged and notification of Committee recommendation, as well as comments, will be sent to each applicant after the review process.

Post-award procedures

Should the application be approved after review by the Faculty Research Committee, the Faculty Research Office will:

- Request applicant to complete an RE form for the amount approved by the Faculty.
- Request an end of grant report from the applicant, describing research outcomes.